

Student timetable

12.00 ceremony

Time	Location	Action
10.00 - 11.15	Augustine House, second floor, open terrace space	Student to collect pre-ordered gown. To avoid delays we recommend you collect your gown early if you plan on having photos prior to the ceremony. It is mandatory to wear a gown at your graduation. Ede and Ravenscroft are the preferred suppliers of all graduation gowns. For more information regarding academic dress and your graduation gown, please visit canterbury.ac.uk/graduation to view and download the Information Booklet.
10.00 - 11.15	Augustine House, ground floor foyer	Collect pre-paid guest tickets at the ticket collection desk.
10.00 - 11.15	Augustine House, third floor, AH3.31	Opportunity for professional individual and family photographs – you will have a further opportunity following the ceremony.
11.15 - 11.45	Augustine Hall, ground floor	Make your way to student registration – <u>You must</u> check-in to register to ensure your name is read out during the ceremony and you must be gowned – this is mandatory. Late arrivals will not be accommodated; you will miss the ceremony and your name will not be read out.
11.45	Augustine Hall, ground floor	Ceremony Marshall reads instructions to students and guests.
12.00 - 12.45	Augustine Hall, ground floor	Academic and Platform Party processions
	Live streaming of the ceremony: canterbury.ac.uk/grad-live	 The ceremony: the ceremony will be declared open a welcome address will be given students will then be presented to the presiding officer to receive their awards. A member of staff will direct you from your seat, in presentation order when your name is called out you will proceed as directed to the platform where the Presiding Officer will acknowledge you with either a handshake or a doff of their hat; arrangements will be confirmed on the day. Do not rush, take your time walking across the stage. Be confident while you receive your reward and don't forget to smile because Ede and Ravenscroft will be taking your photograph you will then return to your seat after the presentations, there may be music, prizes and a closing address followed by a prayer the ceremony will be declared closed and everyone should stand and wait for processions to leave the hall. The ceremony is approximately 45 minutes long.
12.45 - 13.30	Augustine House, Atrium Café	Celebratory Drinks Reception. The Celebratory Drinks Reception will <u>finish</u> <u>promptly</u> at 13.30 to allow preparation time for the next ceremony. If you are not attending the Celebratory Drinks Reception, please return your gown to Augustine House, second floor open terrace space.
12.45 - 13.30	Augustine House, third floor	Further opportunity to have professional individual and family photographs taken. The student will be photographed when admitted to their qualification during the ceremony. This photograph will be available to view on the ground floor of Augustine House and to purchase from Ede and Ravenscroft website www.edeandravenscroft.com after the ceremony.
12.45 - 13.30	Augustine House, second floor, open terrace space	Return your gown. Please note: If you fail to return your gown in time, you become personally responsible for sending it back to Ede & Ravenscroft.
13.30		EVENT CLOSED
		Photography & gown return will be available throughout the day dependant on the amount of ceremonies being held – exact timings will be advertised on the day of the event.

If you are late and miss the ceremony, please contact i-zone on **01227 922222** or i-zone@canterbury.ac.uk



